Meeting Date & Time**: 4/27/26 at 7:00 PM**

Members Present: Fr. James, Vicki Berberich, Renae Smith, Jennifer Cakinberk, Anna Schweers, John Armstrong, Barb Ledvina, Paul Suarez, Ty Barten

Staff Member: Tom Primmer, Matt Dougan, Patty Mayer, Abby Henderson
Clergy: Fr. James

Not present: Ellyn Cottingham, Deanna Sargent

Opening prayer & Scripture Reading/Reflection by: Vicki

- Approval of March meeting minutes, approved by John, second by Jen. **Renae**
- **Staff Update – Adult Faith Formation** **Patty**
  - Review of adult faith formation information (see attachment)
    - Tap Into Faith has been well attended
    - OCIA - brought 4 into church at Easter
      - Have 4 in process currently for next Easter
      - Have not had problem finding sponsors
    - New Admin Assistant will be full-time & will include providing assistance to Patty with administrative tasks. Plan is to have this new person start in July. Have 5 applications currently.
- **Staff Update – OLIH Communication/Marketing** **Abby**
  - Promotion of OLIH
    - 13 different ways a message goes out to congregation
    - MS Publisher is being sunset, Abby is switching to Canva
    - Establishing brand standards to look more unified
    - Updating the live stream slides
    - 57% of people open the bulletin emails
    - Views jump during/before holidays
  - New PC members- can send Abby a picture or she can take one of them. They will also need to submit a biography.
  - Live Stream: weekend mass is about 15-25 views;
  - Hallow app usage is very good.
- Financial Update Matt
  - Projected to have approximately a $60,000 surplus for the fiscal year
  - Tithing has increased
  - 2349 registered families
  - Applied for a grant for Hearing assisted equipment for the worship space from Catholic Foundation of Southwest Iowa
  - Preschool Discussion: provided a 10 year history of the Preschool
    - Handout provided by Matt
    - Projected to have a $14000 loss for 2025/2026 year. Need to determine if Parish is ok to do this to X amount but need to educate our congregation.
    - Question to determine: Should additional expenses be covered by preschool parents?
    - Preschool was voted best preschool in Ankeny in 2026
    - Need to investigate more fundraising options for Preschool
    - Looking into applying for more grants
- Capital Campaign Update Matt and Tom
  - Moving forward with survey

- Need a few volunteers to schedule interviews with some Parishioners. Interviews will be done by Steiger Group
  - 160 interviews & everyone else gets online survey
- 3.2 million for HVAC upgrades & restrooms
  - Roof is half million
  - Plan would be to put $1 million into the building fund for future maintenance (takes approximately $300,000/year to maintain our building)
- 4.7 million total for all expenses
- Feasibility study in May & June, will then move to fundraising part

Old Business

- 2026 Pastoral Council new members update **Vicki/Fr. James**
  - Kevin Laraia
  - Eric Rauch
  - Matt Smith
- Jen presentation **Jen**
  - Have been working on a Lay Person program in the DSM diocese for 2 years
  - Seeds of faith – developed this program for use at OLIH
  - Hoping to promote Spanish speaker participation in our church
  - Goal is to have a Hispanic ministry at OLIH
  - Planning to start in September with a Spanish Rosary
  - Will put info on the website & in the bulletin
  - Jen will also present this information at an OLIH staff meeting
- "Did you know" for OLIH Website **Barb**
  - Father & Tom will discuss with staff leadership to put together this type of information
  - Will need help from parishioners to put video's together
  - A group will need to be created
- Mission, Vision Binder discuss Welcoming Next steps **All**
  - Priest & Deacons to be outside prior to mass welcoming people
  - Will walk in the community & might stop at homes of those with OLIH signs
  - Send any other ideas to Tom Primmer
- Parish Picnic Update- August 30th **Tom**
  - Looking for volunteers to help put everything together
  - Will tap leaders of ministries to help
  - Will be from approximately 11:30 am to 2:00 pm on 8/30
  - Will be games & food
- PC Council Donut Sunday 7.19.26 **Vicki**
  - Next is April 18th 2027
- May Meeting will be at 6pm at Magee's **Renae**
  - Confirmed the reservation

New Business

- SummerFest Parade 7/11 **Renae/Jen**
  - Tom will work with Abby to get the float application
  - Also need to figure out what we are going to give away & order it soon
- Next date for serving Catholic Worker House **Jen**
  - July 24th is next time we prepare & serve the food
  - Looking to make tacos this time

- Jen can't be there to serve, **need 2 to 3 people to help serve**
- Dinner is served at 6 pm
- Need to go containers for CWH to have on hand
- Can Venmo $ to Jen when she determines the amount

- Any upcoming news/events **Tom/Fr James**
  - Catholic Daughters event Blooms & Brew on 5/2
  - May Crowning at all masses weekend of 5/2
  - Sponsor Couple meeting on 5/7 at 7 pm

Feedback: "What are you hearing?" **All**
- Asked for parking lot attendants for Easter Sunday
  - May need to determine how to better handle this for next year

Father James Update
- For next year, encourage Parishioners to bring someone new to mass
- Orientation for new PC members in August

- The meeting closed with prayer led by Vicki

Next Meeting: May 18th at 6 pm, MaGees
Prayer lead by: Deanna

2025/2026 Meeting Dates and Staff reports

Date	Staff Report Given By
~~August 25, 2025~~	~~Randy Henderson - Dir YM & Dir Faith Formation~~ ~~Matt Dougan – Finance Director~~
~~September 22, 2025~~	~~Misty Hade – St. Lukes Principal~~
~~October 27, 2025~~	~~Laura Kutscher – Liturgy Director~~
~~November 24, 2025~~	~~Kathy Bovee – Preschool Director~~
~~December 22, 2025~~	~~No staff report scheduled~~
~~January 2026~~	~~Cancelled~~
~~February 23, 2026~~	~~Kathy Bovee – Preschool Director & Donna Bishop, Superintendent of Catholic Schools~~
~~March 23,2026~~	~~Tom Primmer – Operations Director~~
~~April 27, 2026~~	~~Patty M - Adult Faith Formation Director &~~ ~~Abby Henderson – Communications Director~~
May 18, 2026 at Magees	New PC Members attend
June 2026	No meeting
July 2026	No meeting

PASTORAL COUNCIL MEMBERS

Name	Term STARTED	Term ENDS
Fr. James Ahenkora	2024	2030
Ty Barten	January 2022	May 2028
Vicki Berberich (Chair)	January 2022	May 2028
Jennifer Cakinberk	July 2023	May 2029

(Respectfully submitted by Renae Smith, Secretary)

Kevin Laraia	July 2026	May 2029
Eric Rauch	July 2026	May 2029
Deanna Sargent	July 2023	May 2029
Anna Schweers	July 2023	May 2029
Matt Smith	July 2026	May 2029
Renae Smith (Secretary)	January 2022	May 2028
Paul Suarez	July 2023	May 2029
Ann Wright (Vice-Chair)	January 2022	May 2028

(Respectfully submitted by Renae Smith, Secretary)